

**Bay County Building Authority**  
**Wednesday, January 16, 2008 Meeting**  
**Page No. 1**

**MOTION NO.**

This meeting of the Bay County Building Authority was called to order, a roll call conducted, and a quorum was determined to be present.

- 01            MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF DECEMBER 12, 2007 AS PRESENTED.**

**PUBLIC INPUT:**

None

**GENERAL BUILDING AUTHORITY:**

After some discussion regarding By-Law changes, it was then...

- 02            MOVED, SUPPORTED AND CARRIED TO REFER FOR APPROVAL AT NEXT MONTH'S MEETING, CONSIDERATION OF CHANGING THE BUILDING AUTHORITY BY-LAWS SECTION 1 A. TO REFLECT A MEETING CHANGE FROM THE SECOND WEDNESDAY OF EACH MONTH TO THE THIRD WEDNESDAY OF EACH MONTH. (ITEM V A 1)**

**UNFINISHED BUSINESS:**

Bob Redmond, Project Manager stated that over the past weekend the furnace had to be replaced at the Parker Street Mental Health Home. Mr. Redmond also informed the board that the maintenance budget for the mental health homes has been transferred to Buildings and Grounds. Buildings and Grounds is responsible for all maintenance on past Building Authority projects. Mr. Goulet questioned if all invoices for the Library Project were now paid. The Project Coordinator stated that there is Title Insurance for both the Central and Pinconning sites that has not been finished. After some discussion on the topic Bob stated that title insurance is needed to protect the titles on the properties. Bay County Abstract closed it's doors during the Library project and title insurance documents were sent to the agents for completion.

**MOTION NO.**

**NEW BUSINESS:**

Election of Officers: Chairman Phillips turned the meeting over to Don Goulet for the election of officers.

**03            RICK BUKOWSKI NOMINATED GARY PHILLIPS TO THE OFFICE OF CHAIRMAN OF THE BUILDING AUTHORITY AND A UNANIMOUS BALLOT WAS CAST BY ROLL CALL VOTE. (ITEM VII 1)**

**04            DON GOULET NOMINATED RICK BUKOWSKI TO THE OFFICE OF VICE CHAIRMAN OF THE BUILDING AUTHORITY AND A UNANIMOUS BALLOT WAS CAST BY ROLL CALL VOTE. (ITEM VII 1)**

**05            TOM RYDER NOMINATED RICH CHARBENEAU TO THE OFFICE OF SECRETARY OF THE BUILDING AUTHORITY AND A UNANIMOUS BALLOT WAS CAST BY ROLL CALL VOTE. (ITEM VII 1)**

The meeting was then turned back over to Chairman Phillips.

**MISCELLANEOUS:**

No accounts payable invoices this month.

**ANNOUNCEMENTS:**

A motion was made by Don Goulet to change next month's meeting. It was then...

**06            MOVED, SUPPORTED AND CARRIED TO HOLD FEBRUARY'S MEETING ON WEDNESDAY FEBRUARY 20, 2008.**

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**MOTION NO.**

**07            MOVED, SUPPORTED AND CARRIED TO ADJOURN TO THE CALL  
OF THE CHAIR. (12:10 P.M.)**

Submitted by.

Deborah Stone  
Bay County Building Authority